

MANDATORY DISCLOSURES

10.1 Name of the Institution

Name of the Institution	Institute Of Infrastructure Studies And Construction Management
Address	116/3, MIDC Road, Ambi, Talegaon, Pune:- 410507
Telephone	9689916994
Mobile	9588468771
E-mail	info@iiscm.co.in

10.2 Name and address of the Trust/ Society/ Company and the trustees

Name of the company	Aureole Education Foundation
Address	Rainbow Housing, Pride Accord Building, Baner Road, Pune-411045
Telephone	9689916994
Mobile	9689916994
Email:	Shindebal@yahoo.com

10.3 Name and address of the Vice Chancellor/ Principal/ Director

Name of the Director	Dr. D.S. Kadam
Address	Morya Residency, B3/7, Opp. To Abhinavazkala Vidyalaya, Pashan- Sus Road, Pune-411021
Telephone	-
Mobile	9881901044
Email:	dskadam@hotmail.com

10.4 Name of the Affiliating University

AICTE (ALL INDIA COUNCIL OF TECHNICAL EDUCATION)

10.5 Governance

Members of the Board and their brief background

Sr. No	Title	First Name	Last name	Designation	Profession	Academic Qualification
1	Mr	Sunil	Nahar	Chairman	Business	B.E
2	Mr	Sachin	Nahar	Chairman	Business	B.Com
3	Mr	Bal	Shinde	Director	Business	M.Com, MBA
4	Dr	David	Kadam	Member	Education	Ph.D, MBA, LLB
5	Mr	Santosh	Runwal	Member	Business	M.E. (Structure),

						B.E. Civil
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Frequency of Meeting: 6 months in a year

Date of last meeting: 1/08/2019

- **Members of Academic Advisory Body**

Today's rapidly changing society demands that the educational entities and the communities they serve, should work very closely. IISCM believes in excellence in quality of education that is imparted, attempts to ensure that it is application oriented, futuristic and in sync with the industry requirements. As one of the step in the direction of making a meaningful change and transform the lives of its students, it practices the ongoing process of constitution of Academic and Advisory Boards and holding their Board Meetings.

While the Advisory boards provide valuable directions, guidance and support needed for a continual improvements, to chart a successful and niche Program, the Academic Board deliberate upon the 'curricula', 'teaching learning plan' to address the emerging needs and bridge the gap between the academia and the industry as also prepare students for latent and unmet needs of the industry.

The Boards are proactive bodies which help IISCM to achieve its vision and actualize its mission and be a top Project Management Institute amongst the students and employers. The honorary board members guide, promote, advise and support IISCM in its efforts to upgrade the students in knowledge and thought process and make difference in the communities they work and groom the students to be readily employable across the globe.

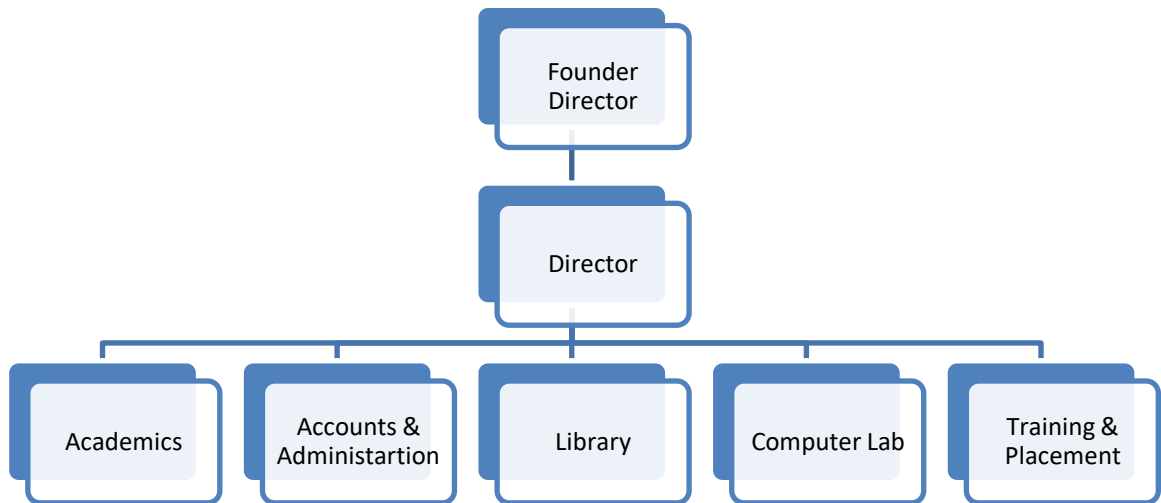
Sr. No	Name	Designation	Occupation
1	Mr. PradipGarge	Member	BAI- Ex-Chairman
2	Mr. SubhashPathak	Member	Sr. Professional Engg.
3	Mr. AvinashNimse	Member	Project Head-Avior
4	Dr. Anil Agarwal	Member	Education
5	Mr. Y.S. Rajput	Member	Vice President- Rainbow Housing
6	Mr. SantoshRunwal	Member	Vice President- Rainbow Housing

Frequency of Meeting: Once in a Year

Advisory Board Meeting held on 5/08/2019

Frequently of the Board Meeting and Academic Advisory Body:- Once in a Year

- **Organizational chart and processes**



- **Nature and Extent of involvement of Faculty and students in academic affairs/improvements**

Philosophy behind Faculty Student Involvement: The Institute has been concentrating in Education, Training & Communication. These are globally recognized as emergent areas of rapid growth in the next two decades. Graduates will have ample opportunity for employment in Management area, and in contributing to national prosperity and global competitiveness of Indian industry. The Institute is committed to develop excellence in education, training and Communication are being made to promote and foster excellence in developing knowledge skills and attitudes in all students and commitment to values in faculty and staff.

- **Mechanism/ Norms and Procedure for democratic/ good Governance**

- a. Open House meetings
- b. Open Door Policy
- c. Personalized performance monitoring
- d. Communication of Performance
- e. Departmentalization of Work
- f. Designated personnel for each class.
- g. Fast redressal of grievances
- h. Turn Around time allocated to all administrative tasks
- i. Platform for students to take responsibility and perform and show excellence
- j. Dedicated training and placement
- k. Continuous feedback and improvement processes

- **Student feedback mechanism on Institutional Governance/faculty performance :**

For the faculty assessment the students give feedback on a scale of 1 to 10, individually for each subject / Faculty in a prescribed format. This formal feedback from students and feedback obtained through Open House Sessions with the Director is quantified to ascertain the improvement levels in every trimester / semester.

- Grievance redressal mechanism for faculty, staff and students

An Offline Grievance Redressal Mechanism has been established for offline registration as well as disposal of the Grievances of students/Faculty/Staff /Stakeholders. Any grieved member can lodge the complaint on the institute's website.

A Five member redressal committee is formed. The committee meets every month to address the suggestions / complaints received through different channels.

- Establishment of Anti-Ragging Committee

An anti-ragging committee has been established at the institute, A Five member Anti-Ragging committee is formed. The committee meets every month to address the suggestions / complaints received through different channels.

Sr. no	Name of the member	Profession	Contact no.
1	Dr. D. S Kadam	Director	9881901044
2	Prof. AjinkyaJadhav	Professor	9588468771
3	Prof ShubhraswetaBehera	Professor	7387362197
4	Prof. DipakPatil	Professor	9975277447

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University

An ombudsman is an official, usually appointed by the university but with a significant degree of independence, who is charged with representing the interests of the public by investigating and addressing complaints of maladministration or violation of rights.

Whether appointed by the legislature, the executive, or an organisation, the typical duties of an ombudsman are to investigate complaints and attempt to resolve them, usually through recommendations (binding or not) or mediation. Ombudsmen sometimes also aim to identify systemic issues leading to poor service or breaches of student's rights.

- **Establishment of Internal Complaint Committee (ICC)**

Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters.

The committee will arrange programs on Women's Day and at other times, as is deemed necessary.

a) The committee will admit complaints from

- Female employees on harassment and discrimination in the workplace by other employees.

- Female students on harassment and discrimination in the classroom and in relation to academic activities by faculty and staff

- Female residents on harassment, assault and other forms of misbehavior by employees.

b) The committee will follow relevant Acts, Rules, OM of Government of India and Court Orders etc as applicable from time to time.

c) The Committee will institute Enquiry Committee as it deems fit to examine particular complaints.

d) The Committee will make recommendations on actions to be taken on specific complaints.

e) The Committee will report to the Director.

INTERNAL COMPLAINT COMMITTEE MEMBERS

Sr. no	Name of the member	Profession	Contact no.
1	Dr. D. S Kadam	Director	9881901044
2	Prof. AjinkyaJadhav	Professor	9588468771
3	Prof ShubhraswetaBehera	Professor	7387362197
4	Prof. DipakPatil	Professor	9975277447

- **Establishment of Committee for SC/ST**

The scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institute promotes the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficult. The cell regularly have to conduct remedial coaching classes on life skills, personality development, writing assignments and making presentations and also have to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems. The SC/ST/OBC/PWD students can approach the Section Officer/Liaison Officer of the Cell for redressal of any grievance(s) regarding academic, administrative or social problems. The Section Officer/Liaison Officer will meet the concerned students, understand their problem and take necessary action and/or render them necessary advice/help to resolve the matter.

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- **Internal Quality Assurance Cell**

IISCM aims to continuously monitor quality and create quality alerts and proposes ways and means to enhance quality

Quality policy

We are committed to ensure

- Teaching learning process at par with institutions of national importance
- Benchmark for research and its sustainability in socio-technical aspects
- Efficient and transparent academic and financial administrative systems
- Use of credible, robust and relevant evaluation methods in all institutional systems
- Techno-commercial sensibilities and environmental outlook instilled in graduates

Responsibilities

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Arrangement for Faculty evaluation from students, parents and other stakeholders on quality-related institutional processes
- Facilitate the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Organize workshops, seminars on quality related themes and promotion of quality circles and its documentation
- Develop and maintain Institutional database through MIS for the purpose of maintaining /enhancing the institutional quality

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10.6 Programmes

Name of programmes approved by AICTE	PGDM- Project Management
Name of programmes Accredited by AICTE	PGDM- Project Management
<ul style="list-style-type: none"> Status of Accreditation of the course 	APPROVED
<ul style="list-style-type: none"> Total number of Courses 	1
<ul style="list-style-type: none"> No. of Courses for which applied for Accreditation 	-NA-
<ul style="list-style-type: none"> Status of Accreditation- Preliminary/ Applied for SAR and results Awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected / Approved for ___ Course 	-NA-
For Each Programme the following details are to be given	
<ul style="list-style-type: none"> Name 	PGDM- Project Management
<ul style="list-style-type: none"> Number of Seats 	60
<ul style="list-style-type: none"> Duration 	2 years
<ul style="list-style-type: none"> Cut off marks/ rank of admission during the last three years 	Last year (0) Admissions
<ul style="list-style-type: none"> Fee 	2,75,000/- per year
<ul style="list-style-type: none"> Placement Facilities 	Yes
<ul style="list-style-type: none"> Campus Placement in last three years with minimum Salary, Maximum salary and average Salary 	First year in progress
Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:	-NA-
<ul style="list-style-type: none"> Name of the University 	-NA-
<ul style="list-style-type: none"> Address 	-NA-
<ul style="list-style-type: none"> Website 	-NA-
<ul style="list-style-type: none"> Accreditation status of the University in its Home Country 	-NA-
<ul style="list-style-type: none"> Ranking of the University in the Home Country 	-NA-
<ul style="list-style-type: none"> Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country 	-NA-
<ul style="list-style-type: none"> Nature of Collaboration 	-NA-
<ul style="list-style-type: none"> Conditions of Collaboration 	-NA-
<ul style="list-style-type: none"> Complete details of payment a student has to make to get the full benefit of Collaboration 	-NA-
For each Programme Collaborated provide the	-NA-

following:	
• Programme Focus	-NA-
• Number of seats	-NA-
• Admission Procedure	-NA-
• Fee	-NA-
• Placement Facility	-NA-
• Placement Records for last three years with minimum salary, maximum salary and average salary	-NA-
Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval	-NA-

10.7 Faculty

Branch wise list Faculty members:	PGDM- Project Management	Qualificatiom
Permanent Faculty	Dr. D.S. Kadam	MBA, LLB, Ph.D
	Prof. DipakPatil	B.E. Civil, M.E. (Construction Management)
	Prof. AjinkyaJadhav	B.E. Civil, M. Tech (Highway & Transportation Engg)
	Prof. SubraswetaBehera	B.E. Civil, M.E. (Structural Engg)
Adjunct Faculty	Dr.AvinashBagul	
	Dr.SmitaYadav	
	Dr.SmitaPatil	
	Dr. A. D. Pawar	
	Prof. MurliJaganathan	
	Dr. A. L. Agarwal	
	Prof. B. R. Rajput	
	Dr.AvinashBagul	
	Dr.SmitaYadav	
Permanent Faculty: Student Ratio	1:20	
Number of Faculty employed and left during the last three years	Employed:3 Left: 0	

10.8 Profile of Vice Chancellor/ Director/ Principal/ Faculty

Name	Dr. D. S. Kadam
Date of Birth	07/12/1962
Unique id	
Education Qualifications	Ph.D, M.A. (Economics), MBA(Marketing), LLB ,Bsc,
Work Experience	32
• Teaching	23
• Research	3
• Industry	6
• others	-
Area of Specialization	Marketing.
Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Post Graduate
Research guidance	
• No. of papers published in National/ International Journals/ Conferences	
• Master	250
• Ph.D.	
Projects Carried out	-
Patents	-
Technology Transfer	-
Research Publications	6
No. of Books published with details	-

10.9 Fee

Details of fee, as approved by State Fee Committee, for the Institution	5,50,000/-
Time schedule for payment of fee for the entire programme	30/07/2020
No. of Fee waivers granted with amount and name of students	-
Number of scholarship offered by the Institution, duration and amount	-
Criteria for fee waivers/scholarship	-
Estimated cost of Boarding and Lodging in Hostels	-

10.10 Admission

Number of seats sanctioned with the year of approval	60
Number of Students admitted under various categories each year in the last three years	22 (Year 2019-20)
Number of applications received during last two years for admission under Management Quota and number admitted	0

10.11 Admission Procedure

Mention the admission test being followed, name and address of the Test Agency and its URL (website)	CAT, XAT, CMAT, ATMA, MAT, GMAT or the common entrance Examinations (if any) conducted by the respective State Governments for all Institutions other than Minority Institutions.
Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)	ATMA: 14 MH-CET: 4 CAT;1 CMAT: 1 GATE: 1 MAT: 1
<ul style="list-style-type: none">• Calendar for admission against Management/vacant seats:	-
<ul style="list-style-type: none">• Last date of request for applications	30/06/2019
<ul style="list-style-type: none">• Last date of submission of applications	15/06/2019
<ul style="list-style-type: none">• Dates for announcing final results	18/06/2019
<ul style="list-style-type: none">• Release of admission list (main list and waiting list shall be announced on the same day)	18/06/2019
<ul style="list-style-type: none">• Date for acceptance by the candidate (time given shall in no case be less than 15 days)	30/06/2019
<ul style="list-style-type: none">• Last date for closing of admission	30/06/2019
<ul style="list-style-type: none">• Starting of the Academic session	15/7/2019
<ul style="list-style-type: none">• The waiting list shall be activated only on the expiry of date of main list	-
<ul style="list-style-type: none">• The policy of refund of the fee, in case of withdrawal, shall be clearly notified	-

10.12 Criteria and Weightages for Admission

Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	1) BE (Civil) / B. Architect from a recognized Indian university with at least 50% marks in qualifying exams. 2)CAT /XAT /CMAT /ATMA /MAT/ GMAT Scores Will be accepted in lieu of the written test with GD-PI
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Mention the minimum level of acceptance, if any	50 %
Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years	50 %
Display marks scored in Test etc. and in aggregate for all candidates who were admitted	-

10.13 List of Applicants

List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats	Open Seats: 22 Management quota seats: 0
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10.14 Results of Admission Under Management seats/Vacant seats

Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)	-
Score of the individual candidate admitted arranged in order or merit	-
List of candidate who have been offered admission	-
Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate	-
List of the candidate who joined within the date, vacancy position in each category before operation of waiting list	-

10.15 Information of Infrastructure and Other Resources Available

Number of Class Rooms and size of each	2 Class Rooms, 66sqm per room
Number of Tutorial rooms and size of each	1 Tutorial rooms , 33 sqm
Number of Laboratories and size of each	-NA-
Number of Drawing Halls with capacity of each	-NA-
Number of Computer Centres with capacity of each	150 sqm
Central Examination Facility, Number of rooms and capacity of each	30 sqm
Barrier Free Built Environment for disabled and elderly persons	YES
Occupancy Certificate	YES

Fire and Safety Certificate	YES
Hostel Facilities	NO
Library	100 sqm
<ul style="list-style-type: none"> Number of Library books/ Titles/ Journals available (program-wise) 	509
<ul style="list-style-type: none"> List of online National/ International Journals subscribed 	DELNET
<ul style="list-style-type: none"> E- Library facilities 	YES
Laboratory and Workshop	
<ul style="list-style-type: none"> List of Major Equipment/Facilities in each Laboratory/ Workshop 	-NA-
<ul style="list-style-type: none"> List of Experimental Setup in each Laboratory/ Workshop 	-NA-
Computing Facilities	
<ul style="list-style-type: none"> Internet Bandwidth 	16 Mbps
<ul style="list-style-type: none"> Number and configuration of System 	25
<ul style="list-style-type: none"> Total number of system connected by LAN 	25
<ul style="list-style-type: none"> Total number of system connected by WAN 	25
<ul style="list-style-type: none"> Major software packages available 	Microsoft, language lab, library management system
<ul style="list-style-type: none"> Special purpose facilities available 	-
Innovation Cell	YES
Social Media Cell	YES
Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments	-NA-
List of facilities available	
<ul style="list-style-type: none"> Games and Sports Facilities 	YES
<ul style="list-style-type: none"> Extra-Curricular Activities 	YES
<ul style="list-style-type: none"> Soft Skill Development Facilities 	YES
Teaching Learning Process	
<ul style="list-style-type: none"> Curricula and syllabus for each of the programmes as approved by the University/ AICTE 	YES
<ul style="list-style-type: none"> Academic Calendar of the University 	YES
<ul style="list-style-type: none"> Academic Time Table with the name of the Faculty members handling the Course 	YES
<ul style="list-style-type: none"> Teaching Load of each Faculty 	20 SESSIONS
<ul style="list-style-type: none"> Internal Continuous Evaluation System and place 	YES
<ul style="list-style-type: none"> Student's assessment of Faculty, System in place 	YES
For each Post Graduate Courses give the following	
<ul style="list-style-type: none"> Title of the Course 	PGDM- Project Management
<ul style="list-style-type: none"> Curricula and Syllabi 	YES
<ul style="list-style-type: none"> Laboratory facilities exclusive to the Post Graduate Course 	YES
Special Purpose	
<ul style="list-style-type: none"> Software, all design tools in case 	MSP

• Academic Calendar and frame work	YES

10.16 Enrolment of students in the last 3 years

2018-19	0
2019-20	22

10.17 List of Research Projects/ Consultancy Works

Number of Projects carried out, funding agency, Grant received	-
Publications (if any) out of research in last three years out of masters projects	-
Industry Linkage	YES
MoUs with Industries (minimum 3)	9

10.18 LoA and subsequent EoA till the current Academic Year:- YES

10.19 Accounted audited statement for the last three years:- YES

10.20 Best Practices adopted, if any

Introduced PRACTICAL ASPECT IN CONSTRUCTION MANAGEMENT, To give maximum practical exposure to the students.